**DAYBROOK MEDICAL PRACTICE PATIENT GROUP MEETING**

**MONDAY 23rd FEBRUARY 2015**

**Present**: H Sinclair, D Ward, P Whitehead, G Millar, E Wyatt, D Roberts, P Roberts,

A Marshall, J McKenzie-Smith, D Hatton & M Hatton.

**Apologies**: N Ruparelia, S Lane, D Baggaley, J Wood, K Marshall & F Thimann

**Minutes of previous meeting**: read by D Ward and accepted as correct by those present.

**Matters arising:**

**Telephone appointments** - HS circulated written details of an audit for September 2014 and the results showed that the majority of those patients given a telephone consultation did not require a follow up face to face appointment. The audit was carried out following a newspaper article which seemed to suggest that offering telephone consultations usually necessitated in a face to face consultation with a doctor/nurse and therefore from a financial point of view was not a viable option. The results from Daybrook Medical Practice however seem to suggest the opposite. The group were happy with the audit and the use of telephone consultations.

**Speakers** - A.M thanked Mike for his talk on alcoholism D W. Suggested we might approach Mike to speak to us again in November during Alcohol Awareness Week.

**Notice Board** - Effort to be made to update and make more effective, by the use of

“Kitchener” posters which might be used to attract awareness of younger patients to the efforts of the patient group. HS will ask the doctors and nurses to approach younger patients with view to joining the PG or talk to the PG about the problems they encounter and possible services the practice could improve upon. JMS to email Michael Ellis at the CCG to ask for any help/suggestions he may know of to help attract younger members to the group.

**Agenda**

**PG.DES:** Helen said there was no need for further surveys at present as the current one running in conjunction with the Friends and Family test is sufficient. However she did ask for any suggestions for further questions to be added/changed going forward as the survey would be on-going.

**Wednesday Club**: DW suggested that we try to set up the club in May 2015 and put on meetings for elderly patients to attend for such things as Health and Safety, Nutrition, Sing-alongs, and speakers from the Fire Service etc with a view to tackling loneliness and enhancing life.

Volunteers were asked for to attend such meetings to assist in running them. GM pointed out that similar clubs were in our area and that contact with them might assist us with our efforts. Nurse Gill Allcock was heavily involved with the previous Wednesday Club, HS will approach her and ask her to either come and speak to the group or write a short report on how it was run and what did and didn’t work well.

**On line Access to Summary Care Records -** HS asked for volunteers to assist with on line record information. The practice would like to see how well it works prior to it being rolled out.

**CQC -** HS said the first round of CQC visits had taken place and Daybrook would probably be visited by CQC inspectors in the near future. Members of the patient group would be required to attend C.Q.C. meeting to give insight into group activities.

**Coffee Morning -** MH asked for suggestions for suitable recipient to be given the proceeds and after discussion it was decided that any profit made should be held over to assist set up the Wednesday Club.

**Any other Business:**

DW reported on the content of a C.C.G. meeting attended by F Thimann and G Millar and thanked our two members for attending the meeting and informing us of the outcome. FT has offered to write a short article on the meeting for the next newsletter.

**PLEASE NOTE CHANGE OF DATE FOR NEXT MEETING**

**Date of next meeting now Monday 13th of April 2015 at 5.30 pm**